

Present: Frank Tranor, Brandon Hartman, Karen Edwards, Marilyn and Carl Kishbaugh, and Joey Sue Laubach

Absent: Alyce Marks and Candy Lupini

Meeting came to order at 6:12. Motion to approve revised September meeting minutes and make change to September and October meeting minutes made by Carl and seconded by Brandon. Motion to approve October meeting minutes with revision made by Carl and seconded by Karen. Motions approved.

Financial: There are a lot of transactions to mention. So far this month we have had three negatives in the production account of \$130.50 check to Brandon, \$162.00 check for Mr. Sticky's, and PayPal for a minus \$14.45 which was due to Facebook taking \$25.00 out of PayPal and we owe the \$15.00 for tickets. Brandon will bring in the report for all of the ticket sales. We have \$300.00 in PayPal to deposit. There was a deposit from the bake sale for \$295.35 and \$2487.27 deposit from ticket sales. Our previous balance from the Production account was \$1605.52 and our balance as to date is \$4177.69.

General account: Previous balance of \$1242.71. Deposit from bake sale of \$500.00. Balance to date = \$1742.71.

Bake sale report: Expenses of \$62.00, total of \$792.35 in to bank, net profit=\$730.35.

Other expenses: Box of checks for accounts \$17.00 payed by Frank.

Brandon did purchase a new light tree and we only needed the cross bar and tree and no cables. Total for crossbar and tree is \$231.06. Also, the fee for the website yearly fee is \$85.00 which Brandon also payed. Frank wrote out a check for total of \$316.06 for Brandon. This will reflect in next month's status.

N4C is going to reimburse Brandon for lightbulbs needed for production.

N4C payment for use of multipurpose room motion made to give \$1.00 per ticket. Carl made motion and Marilyn seconded it. Motion approved. We will revisit amount if need be for the next show.

Press Enterprise: More than allotted spent on ads. \$174.50 spent to get us two ads and a picture for a non-profit group. Karen will call to see if we can get in to Northside Beat. The ads ran last Friday and this Friday for a week before the play.

Production: Brandon is going to make a survey page for people to fill out in the programs. This will include questions of where you saw ad, how you found out about production etc. From what Brandon reports, we have spent \$50.00 on ads for Facebook and have received 2/3 of ticket sales from the Facebook and posters before the ad was ran in the paper. We will make an announcement at the play for no flash photography and cell phone usage. We have only had one minor issue about social distancing with the play and if we have an issue that threatens the play we will refund the tickets and then flag the recipient with a no buy on email for future shows. It was discussed for a possibility to have

a 50/50 raffle at the plays. It is okay to have three nights for a 50/50. Pending a check to see if we need rides check there was a motion to have a 50/50 raffle if able and a donation jar made by Karen and seconded by Carl. Motion approved. We need inside storage for our flats and props. Karen will contact her friend Brian O'Keefe to see if he has available space. Vine Pharmacy and N4C logos will be printed under special thank you in the program.

Next production is the first two weekends in April with tryouts coming soon. We will announce this at the play.

Meeting adjourned at 7:30. Motion made by Karen and seconded by Marilyn. Motion approved.

Next meeting is at 6:00 on December 14, 2021 weather permitting at N4C with refreshments served.

Respectfully submitted, Joey Sue Laubach Secretary